

**Meeting Minutes
Construction Committee Meeting
August 24, 2023**

Call to Order

The board meeting was called to order at 12:15 P.M. by Chairman Granier.

Roll Call/Establish Quorum

A quorum of the committee was established. Present were:

Alvaro Aranguren Mark Ginsberg Carlos Granier Robert Jaffe

The Community Association Manager, Ricardo Russi and the association's attorney, Il Young Choi, Esq. were present. Casey Fletcher from Best Roofing was also in attendance. Randy Gibson from Advanced Roofing attended remotely.

Approval of Previous Meeting Minutes

Mr. Ginsberg made a motion to approve the meeting minutes of August 17, 2023. The motion was seconded by Mr. Jaffe. Unanimously approved.

Unfinished Business

Mr. Fletcher from Best Roofing addressed the Committee and presented his proposed staging plan, which included the location of material delivery, hoisting, debris removal (containers, chutes), parking (equipment, workers), power sources, portable latrines, material storage and areas that will be restricted for use during the project, and how townhouse entrances, balconies and terraces will be protected during the project. Then, Mr. Gibson from Advanced Roofing addressed the same concerns. Both companies presented illustrations of the staging; however, Mr. Gibson also presented his plan in narrative form.

The Committee expressed concern about the size and weight of the vehicles used during the project.

Mr. Russi was requested to obtain a written plan from Best Roofing for the next Committee meeting.

Adjournment

With no further business to discuss, Mr. Granier declared the meeting adjourned at 1:10 PM.

Respectfully submitted:



Ricardo Russi, Community Association Manager