

Moving Reservation

Instructions: Read the information below and return this form filled out completely with the appropriate check(s) and/or money order(s).

Moving Check List:

- ✓ The Association Rules and Regulations State "Moving should be done by professional movers.
- ✓ The moving company must provide a copy of their Certificate of Liability Insurance with a policy of \$1,000,000.00, naming Brickell Place Phase II D-0201 as the Certificate Holder.
- ✓ A \$200.00 refundable deposit is required if a professional moving company is not contracted for the move.

The Management Office only accepts payments in the form of Check, Money Order or Cashier's Check.

This section is to be completed by resident moving in or out:

Resident Name:		
Moving Date:	Unit Number:	Resident Phone:
Name of Moving Company:		
Ins. Policy #	Truck Size (in ft.):	Company Phone:

Movers are expected to conduct themselves properly while on the property. Improper conduct, as determined by security and/or management personnel, may result in the expulsion of movers from the property without notice to the resident/owner and without refund of the moving fee. A move cannot commence after 3PM and can only take place Monday through Friday from 8AM - 5PM (and not on holidays). Moving items such as furniture and boxes cannot be left unattended in the common elements. No item can be dragged—dollies or the like must be used. Doors cannot be held open by objects without authorization from Management.

I, _____, understand and agree to abide by the terms and conditions contained herein, and I am hereby responsible for any losses and/or damages caused to the common as a result of this move.

Resident Signature

Date