

Meeting Minutes
Construction Committee Meeting
August 17, 2023

Call to Order

The board meeting was called to order at 12:10 P.M. by Chairman Granier.

Roll Call/Establish Quorum

A quorum of the committee was established. Present were:

Gilberto Alvarez Alvaro Aranguren Gonzalo Fernandez Carlos Granier
Robert Jaffe

The Community Association Manager, Ricardo Russi and the association's attorney, Il Young Choi, Esq. were present. Randy Gibson from Advanced Roofing was also in attendance.

Approval of Previous Meeting Minutes

Mr. Jaffe made a motion to approve the meeting minutes of August 3, 2023. The motion was seconded by Mr. Alvarez. Unanimously approved.

Unfinished Business

Mr. Gibson from Advanced Roofing addressed the Committee and made his presentation and answered questions. Specifically, he informed the Committee of his company's staffing, staging, and quality control of the project. He also informed the Committee that the work would commence approximately 4 months after the execution of a contract.

The Committee members discussed the importance of a staging plan and selecting a company that presents a staging proposal that least affects the residents and amenities for the duration of the project.

The Committee requested that Mr. Russi meet with Advanced Roofing and request that they provide a revised staging plan. Additionally, the Committee requested that Mr. Russi contact Best Roofing and request a revised staging plan as well.

Adjournment

With no further business to discuss, Mr. Granier declared the meeting adjourned at 1:20 PM.

Respectfully submitted:



Ricardo Russi, Community Association Manager